

The Director of Central Intelligence
Washington, D.C. 20505

Chao
Sent 21 Aug

National Intelligence Council

20 August 1984

MEMORANDUM FOR: National Intelligence Officers

FROM:

[Redacted]
NIC Production Officer

25X1

SUBJECT: External Dissemination of NIC Products

The attached memorandum from D/CPAS requests information on the external dissemination of several categories of NIC products.

Please forward to me no later than Noon Tuesday, 22 August 1984 the following information, in the format specified (attachment), on production by your office since 15 May 1984.

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Attachments:
As stated

Distribution:
All NIOs

SECRET [Redacted]

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SECRET

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17 August 1984

MEMORANDUM FOR: All Office Directors and Staff Chiefs

FROM:

[redacted]
Director, Current Production and Analytic
Support

25X1

SUBJECT: Call for Information on External Dissemination

1. The DI has been tasked by the ExDir, along with the DO and DS&T, to provide information on overall dissemination procedures to the Agency's Task Force on External Dissemination. This group is charged to review how dissemination is handled--against the background of the concern over leaks--and make recommendations to the DCI by 5 September.

2. Each Production Office (and Staff producing intelligence reports and other substantive documents) should provide [redacted] with the following information regarding generic total output since 15 May by COB 22 August:

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--List generic categories of intelligence reports and other substantive documents you disseminate outside the Agency. (Exclude name traces, correspondence on administrative matters, and the like.)

-A separate category should address briefings [redacted]

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--How many separate items within each category and how many copies of each item are disseminated and to whom (by Agency only)?

--Describe procedures for making decisions regarding special protection of material considered sensitive.

-How and at what level are decisions regarding dissemination made?

SECRET, [redacted]

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SUBJECT: Call for Information on External Dissemination

-How do these decisions correlate with the need-to-know of the consumers?

--Regarding accountability outside the Agency:

-In theory, what categories of material have traceable paper trails?

-Practically speaking, how reliable are such paper trails?

3. Any Office or Staff that has had any specific experience, again since 15 May, involving dissemination on the specific case of [redacted] --this will most likely involve OSWR, OIA, NFSA, and CRES--should provide the following information to [redacted] again by COB 22 August:

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--How many individual items were disseminated outside the Agency by your organization?

--To whom (by Agency only) and in how many copies?

--How and at what level were decisions made to disseminate the items? to discontinue such dissemination?

--What is the nature of the paper trail on these items and, practically speaking, how effective is it?

4. D/OCR should include not only its own product, but also information regarding the category and number of requests filled.

5. [redacted] will compile the information received, compare it with our dissemination records, and prepare a report for DDI signature to the ExDir by COB 23 August. CPAS will be responsible for providing the requested information for the PDB and the NID.

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6. If you have any questions concerning this request, do not hesitate to call [redacted]

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SECRET [redacted]

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